



INTRA-UNIVERSITY TRANSFER/CAMPUS CHANGE

Part 1

Last			First			Middle or Maiden			Last 4 Digits of SSN			Date of Birth			
Number and Street						City			State		Zip Code		Telephone		

College Transfer: Requested For: _____ Qtr., 20__	Transferring From _____ To _____		Campus	Rank	Proposed Major	Degree
Campus Change: Requested For: _____ Qtr., 20__	Changing From _____ Campus To _____ Campus					

Certification: By my signature, I affirm that the information I have provided on this form is complete, accurate and true. I agree that as a student I am subject to The Ohio State University Code of Student Conduct, and I understand that furnishing false information on this form may result in cancellation of admission or registration, or both.

Student Signature _____ Date _____

Col. Office Use Only

College Approval _____	Date _____						
For Those in Combined Programs							
New Advisor Assignment <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In	Last Name	College	Expected Degree	Qtr/Yr	College	Expected Degree	Qtr/Yr

OUR Use Only

Sequence No.	Res.	Rank	Citiz.	State	Cnty.	Min.	College	Major	Class	Sch.
--------------	------	------	--------	-------	-------	------	---------	-------	-------	------

Part 2

Former, Returning Students:
 If you are not currently attending OSU, when did you last attend? _____ Qtr., _____ (year)
 Residence at time of Admission to OSU
 _____ County _____ State _____ Mo. _____ Yr. _____ Mo. _____ Yr.
 Married Single
 List all names under which you have registered at any educational institution:

If your last quarter of enrollment was prior to Winter Quarter 1973, complete the following:

Country of Citizenship _____ 1st Qtr. Enrollment at OSU _____
 Male Female _____ Qtr., 20__

Please check the appropriate area:
 Black, Non-hispanic Amer Indian or Alaskan Native Asian or Pacific Islander Hisp White, Non-Hisp.

Part 3

Undergraduate Students Requesting a Transfer From Special to regular Status, Complete the Following:

Name all colleges and universities (other than Ohio State) which you have attended. Use additional sheet if necessary. _____ Dates attended _____ Degree conferred and date _____

Office Use Only

Conditions:	Provisions:
From: <input type="checkbox"/> Reg. <input type="checkbox"/> Spl. <input type="checkbox"/> Tran. <input type="checkbox"/> Irreg.	<input type="checkbox"/> Credentials <input type="checkbox"/> Acceptance Fee <input type="checkbox"/> N/A
To: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Admissions Approval _____ Date _____

**INSTRUCTIONS FOR COMPLETING THE
INTRA-UNIVERSITY TRANSFER/CAMPUS CHANGE FORM**

IMPORTANT...Before completing the request form, please read these instructions carefully and retain them for future reference.

This form may be used to request a college transfer, campus change, transfer from special to regular status, or any combination of these actions. The portion(s) of the form to be completed depends upon the action being requested and your status as a currently enrolled student or former, returning student (see items 1 and 2). Incomplete or inaccurate information may result in delay or cancellation of registration.

1. **Currently enrolled student:**
 - A. To request a college transfer and/or campus change, complete part 1.
 - B. To request a transfer from special to regular status, complete parts 1 and 3.

2. **Former, returning student:**
 - A. To request a college transfer and/or campus change, complete parts 1 and 2.
 - B. To request a transfer from special to regular status, complete parts 1, 2 and 3.

3. A student in good standing in the University who wishes to transfer to another college, school or division within the University should confer with a counselor in the new enrollment unit before completing this form.

4. All students now or last enrolled in the University under college provisional status (including those in University College) should complete this form to transfer to regular status. University College students desiring to transfer to another college should contact University College, 110 Enarson Hall, 154 West 12th Avenue, Columbus, OH 43210.

5. Students who wish to transfer from Continuing Education or College Provisional Status to regular status in University College or a degree-granting college must submit all transcripts to the Admissions Office and pay the required acceptance fee. When necessary after a review of these transcripts, a student will be required to take appropriate tests for placement and counseling purposes. Please note that this transfer cannot be approved until the above-mentioned requirements are met.

6. To facilitate registration, students should apply for Intra-University transfer and/or campus change during the first week of the quarter immediately preceding the quarter that the transfer is to become effective. Transfers for Autumn Quarter should be requested during the Spring Quarter if enrollment for Summer Quarter is not anticipated.

7. Registration, which must be approved by the appropriate enrollment unit, is subject to clearance by the Office of the University Registrar. This transfer is provisional and will be cancelled for any of the following reasons:
 - * Dismissal for academic or other reasons during or at the end of the quarter preceding the quarter the transfer is to become effective.
 - * Failure to complete the prerequisite courses satisfactorily.